

Privacy Policy

M.E.M Accounting & Tax Services Inc.

Effective Date: 1/1/2025

1. Introduction

At M.E.M Accounting & Tax Services Inc., we are committed to protecting your privacy. This Privacy Policy outlines how we collect, use, and protect your personal information. By using our services, you agree to the terms of this Privacy Policy.

2. Information We Collect

We may collect the following types of information:

- Personal information such as your name, address, email address, phone number, and payment details.
- Information related to your use of our services, including transaction history and communication preferences.

3. Use of Information

We use your personal information to:

- Provide and improve our services.
- Communicate with you regarding your account and transactions.
- Respond to your inquiries and provide customer support.

4. Sharing of Information

We do not share, sell, or rent your personal information to third parties for marketing purposes. Your information may be shared with third parties only in the following circumstances:

- With your consent.
- To comply with legal obligations.
- To protect the rights and safety of our company, our clients, or others.

5. Data Security

We implement appropriate technical and organizational measures to protect your personal information from unauthorized access, disclosure, alteration, or destruction.

6. Your Rights

You have the right to:

- Access and update your personal information.
- Request the deletion of your personal information.
- Opt-out of receiving marketing communications.

7. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. Any changes will be posted on our website with the updated effective date.

8. Contact Us

If you have any questions or concerns about this Privacy Policy, please contact us at:

- **Email:** MEM@memaccounting.com
- **Phone:** (847) 841-1887
- **Address:** 1425 N Randall Rd Suite 400 Elgin, IL 60123